

02.10.18 PTA Meeting Minutes

Apologies for absence: C Walker, R Davies, A York, C Hutchinson

Welcome:

- 24 hour musical Fri 05/10 – any help on the night much appreciated whether for the whole night or part of the night. Arrive from 6:30pm.
- Next PTA meeting (06/11) just for staff to discuss logistics of Christmas Fayre as Christmas Fayre is on the Thursday of that week.

Christmas Fayre:

- Currently 44 businesses confirmed for the Christmas fayre but still have capacity for more, there are still business yet to confirm. PTA Members can pass on Christmas fayre details to unique/interesting local businesses.
- Roles and responsibilities of volunteers on the day discussed: will need a minimum of 11 volunteers with around 15 being ideal. Any help greatly appreciated and feel free to bring along family members to help out. These will be outlined on the day to volunteers.
- There will also be time for volunteers to attend and enjoy the Christmas Fayre.
- Set up for the fayre will be from 3:35pm when the college day finishes but if members are able to arrive earlier some areas will start to be set up from 2pm. Contact Jane Saunders or Bethany Patience for more information or to volunteer your help.
- Advertising for Christmas fayre – posters, stickers in student diaries, letters home to parents and Facebook advertising.

Wreath Making:

- Potential date of 09/12 between 6-7pm.
- Quote of £20 per person, including glass of wine, mince pie and materials to make a wreath that can be taken home. TBC.
- Still awaiting quote from Elm Ridge.

Donations to Taize, Lourdes and Peru Trips:

- PTA has donated £500 to each group.
- Looking to invite representatives from each group to accept a cheque from the PTA to use as promotion and publicity on the website.
- To review in the future whether this will be a regular donation to each group or just in the absence of other fundraising.

GDPR:

- PTA looking to obtain a general PTA email.
- Signing marketing consent form.

- Looking at software packages that will email mailing list and allow parents to unsubscribe if they wish.
- Looking forward at including a welcome email to incoming Year 7 families that can unsubscribe if they do not wish to receive PTA updates and events news.

AOB:

- Sue Gatenby's bench has arrived and now awaiting a plaque to be engraved to go on the bench.
- Pasta machines and electric whisks have also arrived and been delivered to the food technology department.

Next Meeting:

- Next meeting – 04/12/2018 6.00-6.30pm in the Community Room.