

Policy Statement on Provider Access

Carmel College: Provider Access Policy

Introduction

This policy statement sets out the College's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

Students in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

We provide independent careers advice to students and have 2 Youth Directions careers advisers. They offer independent advice and guidance and are Matrix accredited.

Provision includes careers assemblies and sessions, CEIAG, workshops, employability skills including interview techniques and First Aid, enterprise activities and partnerships with local business and industry.

We work closely with Tees Valley Combined Authority and have 2 Enterprise advisers. We have an active School- Business partnership group that support a range of meaningful interactions with employment.

Management of provider access requests

Procedure

A provider wishing to request access should contact *Sara Crawshaw, Assistant Vice Principal*

Telephone: 01325 254525; Email: scrawshaw@carmel.org.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents:

	Autumn Term	Spring Term	Summer Term
Year 7	University Visits and exploring career choices	Career goals and aspirational assemblies	Recognising successes and goal setting
Year 8	Assemblies and workshop activities for employability skills	Life skills – assembly and tutor group opportunities	Life skills – assembly and tutor group opportunities
Year 9	Event for Provider input through PSHE morning (including universities, technical colleges and apprenticeship providers) Career choices and opportunity for career interviews with Youth Directions	KS4 options event with a careers fair STEM mentoring Buzz activity	PSHE morning opportunities for college visits; CV development and interpersonal skills
Year 10	Life Skills – First Aid Training Apprenticeship and University assemblies	Personal development, CV writing and employability skills. Visits to local Colleges	Life skills – assembly and tutor group opportunities PSHE morning opportunities for college visits All students receive at least 1 careers interview with Youth Directions
Year 11	Life Skills – assembly on opportunities at 16 University and apprenticeship presentations	Post 16 evening	All students receive at least 1 careers interview with Youth Directions

	Autumn Term	Spring Term	Summer Term
Year 12	Small group sessions: future education, training and employment options	What Next Education Fair University and Apprenticeship Talks and local business careers fair Post 18 assembly – apprenticeships	Small group sessions: future education, training and employment options All students receive at least 1 careers interview with a dedicated KS5 Youth Directions adviser.
Year 13	Workshops – HE and higher apprenticeship applications	Workshops – HE and higher apprenticeship applications	All students receive at least 1 careers interview with a dedicated KS5 Youth Directions careers adviser.

Please speak to our named Careers Leader to identify the most suitable opportunity for you.

The College [Safeguarding Policy](#) and [Political Indoctrination & Visiting Speaker Policy](#) sets out the school's approach to allowing providers into school as visitors to talk to our students.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team. Will do not allow memory pens in College and so presentations would need to be emailed in advance.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all students at lunch and break times.