



## **Tuesday 3 November 2015 Minutes of PTA Meeting**

**Present:** Eve Hannaford, Jane Bower, Sue Gatenby, Rachael Hardcastle, Tony Smith, Katy Oxley, Gráinne Duffy, Lisa Marsh, Jacqueline Lambelle-Oliver, Paul Oliver and Kirston Clulow.

**Apologies for absence:** Miss Regan, Carol Park, Margaret Livingston, Caroline Walker. Joanne Turver, Selwyn, Siobhan Fenton, Michelle English, Katy Parkinson, Rachael Davies, Germaine Holmes, Sally McGrath, Andrea Smith, Rachel McAllister, Sally Hunt, Simon Hannaford

### **Matters arising from minutes:**

- Apologies to all for cancelling the Pig Race Evening (16 October) but it was agreed from those present that it was probably too close to the summer Year 6 evening which was more beneficial to parents and children to help get to know other new starters and better supported by parents so we will keep this as our main race night.

### **Christmas Fayre (tomorrow 4/11)**

- Sue Gatenby informed everyone that everything was sorted for the evening but helpers were required to set up before the event from 4-5pm and again particularly from 8.30-9.30pm to help put all tables and chairs back. The more available the easier for all and also an earlier finish.
- Official times form 6.30-9.00pm.
- Jane had team of 6f helpers, SH car park, EH/CW refreshments (plus Year 9 with helpers clearing glasses etc)
- Currently 63 stalls all paying £10 booking fee. Those who exceed £100 in takings during the evening to donate a further 10% of takings. All stall holders provide a raffle prize and SG said this was usually the largest money maker of the night.
- Flyers to be displayed for next function.

### **An Evening with Steve McClaren- Wednesday 18<sup>th</sup> November 2015 6.45 for 7.30 start- 10.30pm**

The following was agreed;

- Lisa Marsh explained SM's PR team would ask questions therefore TM as compere/MC (JB to see Tim)
- Posters circulated and committee asked to display where possible and promote ticket sales. General talk followed by selected questions from the floor (written in advance on arrival)
- Stickers to go in diaries as sales have been relatively so thus far. Tables of 8 to be available for reservation. (TBC)
- Further publicity/promotion required – website, parishes to announce- advert in NE/D&STimes.
- Pie/pea supper – in hand-(JB) x 200 @350.00, 3 types requested inc vegetarian.
- Bar- RH/TS/JB/CW- Simon to see Ralph re white board- depends on numbers attending.
- Raffle prizes – SG plus helpers- may have to purchase range of suitable prizes for adult audience
- Others prizes for - roll £1 for whisky, stand up bingo, SM's top 11 English players – Simon H i/c.

### **AOB**

- Year 7 music evening 6.30-7.30pm on Friday 6<sup>th</sup> November. Sue, Jane, Rachael, Eve and Caroline.
- Next event **Carmel's Got Talent** – publicity required around college re auditions before Christmas so children can rehearse and prepare in good time of the event and reduce nerves!

**Next meeting – Tuesday 1 December 6.00 pm to discuss SM evening and CGT.**